

**MINUTES
REGULAR BOARD MEETING
THURSDAY, APRIL 17, 2008, 9:00 A.M.**

Board Members Present at Roll Call: Jack Confer, Cynthia Henry, Myra Jefferson, Michael Marquess, Debbie Rudd. A quorum was present. Board Members Present after Roll Call: Les Abrams, Rod Bolden. Board Members Absent: Gabe Corral. Vacant Board Member Positions: Certified General Appraiser.

Also Present at Roll Call: Debb Pearson, Executive Director; Beckie Loar, Regulatory Compliance Administrator; Jeanne Galvin, Assistant Attorney General.

Debbie Rudd acted as Chairperson and introduced new Board members, Jack Confer and Michael Marquess.

The Board pledged allegiance to the flag of the United States of America.

Myra Jefferson moved that the Minutes of the March 20, 2008, Regular Board Meeting, be approved. Cynthia Henry seconded the motion. The motion was withdrawn.

PUBLIC ANNOUNCEMENTS AND CALL TO PUBLIC

Richard L. Small, Certified General Appraiser #30651, was not present but submitted a written Call to Public to be read into the record. The Board chairperson declined the reading into the record in favor of those persons who were present at the meeting. Julie Friess, Certified Residential Appraiser # 20957, filed a Call to Public and spoke to the Board concerning the budget, fraud, and the complaint process. Elaine Arena, Lobbyist for the Phoenix Chapter of the Appraisal Institute, filed a Call to Public and spoke to the Board concerning the status of Senate Bill 1028, Loan Origination Licensing.

COMPLAINT REVIEW

Review and Action Concerning 2563, Tommy D. Trout.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing the violations. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Rod Bolden joined the meeting.

Review and Action Concerning 2568, Nadalin Trivanovich, Jr.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2304, William R. Richardson.

Respondent appeared. Michael Marquess moved that the Board grant Respondent 30 days to complete his disciplinary education. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2421, Michelle T. Caraballo.

Respondent did not appear. Cynthia Henry moved that the Board accept the corrected investigative report. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that the Board invite Respondent to an informal hearing. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2488, Richard A. Webb.

Respondent did not appear. Jeanne Galvin updated the Board concerning Respondent's court proceedings.

Review and Action Concerning 2495, David C. Hartman.

Respondent did not appear. Cynthia Henry moved that the Board accept the investigative report. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Michael Marquess moved that the Board invite Respondent to an informal hearing. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2440/2521/2523, Ben B. Boothe.

Respondent did not appear. Jack Confer moved that because Respondent's 90-day renewal grace period had expired, the Board close the complaint to be reopened and considered if Respondent reapplies for licensure/certification. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2184/2188, Anthony A. Cardinal.

Respondent did not appear. Debbie Rudd moved that the Board go into Executive Session for legal advice. Jack Confer seconded the motion. The Board voted unanimously in favor of the motion. Upon return from Executive Session, Jack Confer moved that the Board offer Respondent a Consent Agreement and Order of Suspension until the disciplinary education is completed; and if Respondent does not accept the agreement and order, that the matter be referred to formal hearing before the Office of Administrative Hearings (OAH). Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2303, Vincent M. Brennan.

Respondent did not appear. Myra Jefferson moved that the Board terminate Respondent's probation. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2354, Michael G. Kummer.

Respondent did not appear. Michael Marquess moved that the Board grant Respondent 30 days to complete his disciplinary education. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2444, Dawna Rogers.

Respondent did not appear. Cynthia Henry moved that the Board refer the matter to formal hearing before the Office of Administrative Hearings (OAH). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2540, Barbara S. Quaid.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2434, Thomas M. Kittelmann.

Respondent and Tori M. Silva, trainee, appeared, were sworn in, made statements to the Board and answered the Board's questions. Debbie Rudd moved that the Board find Level IV violations and offer Respondent a Consent Agreement and Order of Probation citing the violations and providing for probation, mentorship and education. Myra Jefferson seconded the motion. The Board voted 4-0 in favor of the motion. Jack Confer abstained.

Review and Action Concerning 2545/2546/2547/2548, Thomas M. Kittelmann.

Respondent appeared. Staff summaries were read. Michael Marquess moved that the Board refer 2545/2546/2547 to investigation. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that staff subpoena additional information and refer 2548 to investigation. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2477, Robert L. VanDyke.

Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Debbie Rudd moved that the Board find Level III violations and offer Respondent a Consent Agreement and Order of Probation citing the violations and providing for probation, mentorship and education. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Les Abrams joined the meeting and acted as Chairperson.

Informal Hearing Concerning 2497, Michael D. Schendel.

Respondent appeared, was sworn in, made statements to the Board and answered the Board's questions. Debbie Rudd moved that the Board find Level III violations and offer Respondent a Consent Agreement and Order of Probation citing the violations and providing for probation, mentorship and education. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2280/2281/2282/2283/2284/2285/2286/2287/2288/2289/2290/2291/2292/2293/2294/2295/ 2296/2297/2298/2299/2300/2301, Kym R. Gaudette.

Respondent did not appear, but was represented by Andrew Lynch, Esq. Debbie Rudd moved that the Board approve Peter B. Repsold, Certified General Appraiser #30303, as Respondent's mentor. Rod Bolden seconded the motion. Debbie Rudd moved that the Board reject the mentor's report and request that the mentor submit a revised mentor's report. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. The Board clarified that the mentor does not need to inspect each property with Respondent.

Informal Hearing Concerning 2502, Clare A. Williamson-Redding.

Respondent did not appear. Debbie Rudd moved that the Board find Level III violations and offer Respondent a Consent Agreement and Order of Probation citing the violations and providing for probation, mentorship and education. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2428/2429/2430, Douglas E. Grever.

Respondent did not appear. Debbie Rudd moved that the Board find Level IV violations and offer Respondent a Consent Agreement and Order of Probation citing the violations and providing for probation, mentorship and education. Jack Confer seconded the motion. The Board voted unanimously in favor of the motion.

Myra Jefferson moved that the Minutes of the March 20, 2008, Regular Board Meeting be approved. Rod Bolden seconded the motion. The Board voted 5-0 in favor of the motion. Jack Confer and Michael Marquess abstained.

Informal Hearing Concerning 2503, Randall P. Jacobs.

Respondent did not appear. The Board noted that at the written request of Respondent, the informal hearing had been continued.

Review and Action Concerning 2541, John T. Martell.

Respondent did not appear. Staff summary was read. Michael Marquess moved that the matter be referred to investigation. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2542/2543/2544, Rodney L. Martensen.

Respondent did not appear. Staff summaries were read. Debbie Rudd moved that staff subpoena additional information and that the matters be referred to investigation. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2439/2520/2523, William A. Buehl.

Respondent appeared. Jack Confer moved that the matters be referred to formal hearing before the Office of Administrative Hearings (OAH), subject to settlement negotiations. Rod Bolden seconded the motion. The Board voted 1-6 against the motion. Jack Confer voted yes. Cynthia Henry moved that the matters be referred to investigation. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2581, Julie D. Friess.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board open a complaint against Marc J. Seigleman for submitting a false and misleading appraisal report to the Board. Cynthia Henry seconded the motion. The Board voted 3-3 against the motion. Les Abrams, Jack Confer and Myra Jefferson voted no. Michael Marquess abstained. Jack Confer moved that the Board find no violations and dismiss the complaint. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that the Board open complaint 2629 against Marc J. Seigleman alleging violations of A.R.S. § 32-3631(A)(5). Michael Marquess seconded the motion. The Board voted 6-0 in favor of the motion. Myra Jefferson abstained.

Review and Action Concerning 2560, John P. Sheridan.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find Level II violations and offer Respondent a nondisciplinary letter of remedial action citing violations and requiring remedial education. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2561, Eric S. Gow.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board find no violations and dismiss the complaint. Jack Confer seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2564, Christine J. Kelsey-Gray.

Respondent did not appear. Staff summary was read. Michael Marquess moved that the Board find Level I violations and offer Respondent a nondisciplinary letter of concern citing violations. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2565, Paul R. Fortier.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board open complaints 2630 and 2631 against Respondent alleging violations of the *Uniform Standards of Professional Appraisal Practice* (USPAP) and Board statutes. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that 2565 be referred to investigation. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2566, Tina M. Michels.

Respondent did not appear. Staff summary was read. Michael Marquess moved that the matter be referred to investigation. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2567, Edward C. Jones.

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the matter be referred to investigation. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2570, Michael S. Gulvin.

Respondent did not appear. Staff summary was read. Michael Marquess moved that the Board find no violations and dismiss the complaint. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2225, Joshua Hernandez.

Respondent did not appear. Upon the Board's 12-month file review, staff was instructed to proceed with the formal hearing before the Office of Administrative Hearings (OAH).

Review and Action Concerning 2311/2312/2313/2314/2315, Shahab A. Mehkri.

Respondent did not appear. Upon the Board's 12-month file review, staff was instructed to proceed with the formal hearing before the Office of Administrative Hearings (OAH).

BOARD CHAIRPERSON REPORT

Les Abrams announced that the Governor's office had appointed Victor A. Hartsfield, Sr. to replace Roderick J. Bolden as a public Board member. Les Abrams also updated the Board on the staff's telephone customer service.

EXECUTIVE DIRECTOR REPORT

Debb Pearson reported on the status of the Assistant Attorney General's assignments; advised the complaint answer dates that had been extended by staff; reported the following complaint statistics as of 3/31/08 for calendar years 2006, 2007, and 2008:

	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2007</u>	<u>2008</u>
Complaints received by Board	209	243	45		
Complaints heard by Board				619	204
<u>OF THOSE COMPLAINTS:</u>					
Complaints dismissed	73	90	3	98	15
Complaints referred to investigation	84	83	3	116	11
Complaints resolved with nondisciplinary letter of concern	30	16	1	20	3
Complaints resolved with nondisciplinary letter of remedial action	11	16	0	18	4
Complaints resolved with disciplinary letter of due diligence	6	10	0	9	4
Complaints resolved with probation	53	36	0	44	40
Complaints referred to informal hearing	67	56	0	79	19
Complaints referred to formal hearing	39	15	0	32	12
Complaints resolved with suspension	28	3	0	4	22
Complaints resolved with surrender	2	2	0	2	1
Complaints resolved with revocation	1	4	0	4	1
Complaints resolved with cease and desist letters	24	6	0	4	4
<u>Violation Levels:</u>					
I	35	21	1	25	4
II	11	25	0	23	8
III	22	34	0	41	17
IV	4	4	0	6	0
V	32	5	0	5	23

Additional Information:

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Jurisdiction Expired & Complaints Closed	21	20	11	4
Denials of New Applications	5	7	7	3
Denials of Renewal Applications	2	4	1	0

advised that the Governor's Regulatory Review Council (GRRC) had approved the Board's rulemaking package revising A.A.C. R4-46-101 and R4-46-210 and that the revisions will become effective May 31, 2008; and reported on the Appraiser Qualifications Board (AQB) meeting, the State Regulatory Advisory Group (SRAG), and the annual Spring Conference of the Association of Appraiser Regulatory Officials (AARO) held April 10-14, 2008, in San Francisco, California.

Debbie Rudd also reported on the annual Spring Conference of the Association of Appraiser Regulatory Officials (AARO) held April 10-14, 2008, in San Francisco, California, and emphasized the importance of the Board's participation at the semiannual meetings.

APPLICATION REVIEW COMMITTEE REPORT

Debbie Rudd reported the following Arizona appraiser and property tax agent information as of April 15, 2008:

	<u>2/06</u>		<u>2/07</u>		<u>2/08</u>
Licensed Residential	969		1137		1017
Certified Residential	886		999		1177
Certified General	768		789		809
Nonresident Temporary	91	Total 2714	36	Total 2961	36 Total 3039
Property Tax Agents	295		283		272

Jack Confer moved that the Board accept the Committee's recommendations (see attached) with the exception of Licensed Residential Application #7377, Donna L. Cassano. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion. Michael Marquess recused himself concerning Licensed Residential Application #7377, Donna L. Cassano. Myra Jefferson moved that the Board find Licensed Residential Application #7377, Donna L. Cassano, substantively complete. Jack Confer seconded the motion. The Board voted unanimously in favor of the motion.

APPRAISAL TESTING AND EDUCATION COMMITTEE REPORT

Myra Jefferson moved that the Board accept the Committee's recommendations (see attached). Jack Confer seconded the motion. The Board voted unanimously in favor of the motion.

BUDGET COMMITTEE REPORT

Myra Jefferson reported on the Board's receipts and expenditures to date, as well as the proposed fund sweep. Staff was instructed to write and thank those contract investigators who were preparing investigative reports pro bono. Staff was instructed to proceed with the subscription service for the Board's website.

OLD BUSINESS

Discussion and Action Concerning Advertisements by Landmark Appraisal Group.

The Board noted that the advertisements had been revised to comply with the *Uniform Standards of Professional Appraisal Practice* (USPAP).

Discussion and Action Concerning Advertisements by Appraisers Dot Com.

The Board noted that the advertisements had been revised to comply with the *Uniform Standards of Professional Appraisal Practice* (USPAP).

Discussion and Action Concerning Advertisements by Appraise All.

The Board noted that the advertisements had been revised to comply with the *Uniform Standards of Professional Appraisal Practice* (USPAP).

Discussion and Action Concerning Advertisements by Phoenix Appraisal Network.

The Board noted that the advertisements had been revised to comply with the *Uniform Standards of Professional Appraisal Practice* (USPAP).

Discussion and Action Regarding Office of Federal Housing Oversight (OFHEO), NY Attorney General, Fannie Mae and Freddie Mac Agreements to Combat Appraisal Fraud.

Cynthia Henry moved that the Board approve the proposed comment letter to be sent to the Office of Federal Housing Oversight (OFHEO). Jack Confer seconded the motion. The Board voted unanimously in favor of the motion.

NEW BUSINESS

Discussion and Action Concerning Clarification of Requirements of Disciplinary Mentors.

The Board clarified that a disciplinary mentor did not have to inspect each property with a disciplined Respondent.

CONFIRMATION OF MEETING DATES, TIMES, LOCATIONS AND PURPOSES

The upcoming Committee and Board meetings were scheduled as follows:

May

14	Application Review Committee	9:00 a.m.
15	Appraisal Testing and Education Committee	7:30 a.m.
15	Board	9:00 a.m.

ADJOURNMENT

The meeting was adjourned.

/S/_____
Lester G. Abrams, Chairperson

/S/_____
Debra J. Rudd, Vice Chairperson

**RECOMMENDATIONS
COMMITTEE ON APPLICATION REVIEW**

To: Board of Appraisal

From: Application Review Committee

Date: April 17, 2008

Re: April 16, 2008 Recommendations

I. Report on number of Arizona Appraisers and Property Tax Agents:

	<u>2/06</u>		<u>2/07</u>		<u>2/08</u>
Licensed Residential	969		1137		1017
Certified Residential	886		999		1177
Certified General	768		789		809
Nonresident Temporary	91	Total 2714	36	Total 2961	36
Property Tax Agents	295		283		272

II. As a result of its April 16, 2008 meeting the Application Review Committee makes the following recommendations:

A. To take no action regarding Robert F. Temple, Jr. pending the filing of his renewal application

B. To approve the following applications as substantively complete:

1. Renewal applications:

10640 Brian P. Smith

2. Licensed Residential by exam unless noted otherwise:

6956 Shelley L. McIntyre
7368 Kenneth A. Tamargo
7373 Cynthia L. Richardson
7377 Donna L. Cassano
7393 Davey L. Matranga (by reciprocity)

3. Certified Residential by exam unless otherwise noted:

6920 Charlotte E. Helm
7170 Cheryl D. Adams
7203 Victoria S. Van Klaveren

7224 Brenda M. Maldonado
7240 Joseph J. Cameron
7247 Ginger A. Raner
7268 Michael E. McCune
7276 Jaime L. Schock
7316 Anthony J. Perkins (by reciprocity)
7343 Garland L. Condry
7372 Frederick A. Spencer

4. Certified General by exam unless otherwise noted:

6630 Jesse B. Tougas
7207 Cherylann S. Bryant (by reciprocity)
7379 Rockne L. Taylor

C. To approve the following applications as substantively complete and confirm the issuance of the following license/certification:

1. Reciprocity

21881 Greg C. Dickson
31615 Michael A. Chesney
31619 Shoeyb S. Yousofy
31621 Thad Q. Simmons
31623 Christopher S. Roach
31624 Tanner J. Etheredge

2. Nonresident Temporary

TP41093 Shelli L. Lowe
TP41094 Gregory J. Mitchell
TP41095 Mark S. Nicol

D. To disapprove the following applications as substantively incomplete and hold until substantively complete:

7242 Janell P. Duvall
7044 Kerry A. Sanguigni Jr.
7293 George A. Shugard
7317 James H. McCormick
7378 Thomas C. Nold (by reciprocity)
7392 Lander K. Lewallen (by reciprocity)
7400 J. Bruce Ricciuti (by reciprocity)
7401 Deborah B. Kling (by reciprocity)
7402 Robert J. Fabis (by reciprocity)

7405 Richard G. Lee (by reciprocity)
7406 Michael W. Massey (by reciprocity)
7408 Joseph S. Sloan (by reciprocity)
7413 Charles A. Bissell (by reciprocity)
7417 Jeffrey R. Shouse (by reciprocity)

III. Applications Pending - Substantively Incomplete

6953 Daniel J. Kennedy (by reciprocity)
6998 Stephen Rich (by reciprocity)
7017 Michael J. Heaton
7027 Thomas E. Chambers
7123 Todd S. Reiser
7156 Debra T. Miller
7200 Larry E. Roush
6965 Michael D. Pringle
7349 Austin R. Reissner
7374 Richard G. Roller (by reciprocity)

Notification of applicants with substantively incomplete applications who have not responded to the Committee's request for additional information. Pursuant to R4-46-202(D) applicants have up to a year to meet all requirements for license/certificate or applicant's file is to be closed by the Board and applicant shall reapply.

RECOMMENDATIONS

COMMITTEE ON APPRAISAL TESTING AND EDUCATION

TO: Board of Appraisal

FROM: Committee on Appraisal Testing and Education

DATE: April 16, 2008

RE: April 16, 2008 Recommendations

As a result of its April 16, 2008 meeting the Committee on Appraisal Testing and Education makes the following recommendations:

- I. Action regarding allowing accredited colleges to be included on the Board's approved Qualifying Education List.
Recommend Denial
- II. Action regarding proposed approval of **qualifying education courses:**
 - A. **Previously approved by the Board:**
 1. Submitted by Appraisal Institute
 - a. **Basic Appraisal Procedures**, #ABA 0904-376-02 30 hours
*Craig Harrington
Recommend approval
 - b. **203R Residential Report Writing & Case Studies**, #ABA 0805-468-07 15 hours
*Alan Blankenship
Recommend approval
 - c. **Online Basic Appraisal Principles**, #ABA D0507-643-01 Distance Education 30 hours
*Richard Dubay
Recommend approval
 - d. **Online Basic Appraisal Procedures**, #ABA D0507-644-02 Distance Education 30 hours
*Thomas Kirby
Recommend approval
 - e. **Online Real Estate Finance Statistics & Valuation Modeling**, #ABA D0507-645-08 Distance Education 15 hours
*Kenneth Lusht
Recommend approval

2. Submitted by McKissock Appraisal School
 - a. **Basic Appraisal Principles**, #ABA D0407-623-01 Distance Education 30 hours
*Alan Simmons
Recommend approval

B. Not previously approved by the Board:

1. Submitted by Career Webschool
 - a. **Residential Sales Comparison & Income Approaches**, 30 hours
Distance Education
*A.M. Black
Recommend approval
2. Submitted by Dynasty School
 - a. **Real Estate Finance Appraisers Edition**, 45 hours
Distance Education
*Robert Abelson
Recommend denial
 - b. **Statistics, Modeling and Finance**, 15 hours
Distance Education
*Robert Abelson
Recommend approval
3. Submitted by Van Education Center
 - a. **Basic Appraisal Principles**, 30 hours
Distance Education
*Burton Lee
Recommend approval

III. Action regarding proposed approval of continuing education courses:

A. Previously approved by the Board:

1. Submitted by America Society of Farm Managers & Rural Appraisers
 - a. **ASFMRA Code of Ethics**, #ABA 0407-624 4 hours
*Julie Young
Recommend approval
2. Submitted by Appraisal Institute
 - a. **Scope of Work: Expanding Your Range of Services**, #ABA 1102-259 7 hours
*Richard Heyn
Recommend approval
 - b. **Online Analyzing Operating Expenses**, #ABA D0705-450 Distance Education 7 hours
*William Anglyn
Recommend approval

- c. **Online Appraising From Blueprints And Specifications**, #ABA D0705-452
Distance Education 7 hours
*Winfield Cooper
Recommend approval
 - d. **Online FHA and the Appraisal Process**, #ABA D0705-454 Distance Education 7 hours
*Craig Harrington
Recommend approval
 - e. **Online Residential Design and Functional Utility**, #ABA D0705-455 Distance Education 7 hours
*Alan Simmons
Recommend approval
 - f. **Online Residential Property Construction and Inspection**, #ABA D0705-456
Distance Education 7 hours
*Alan Simmons
Recommend approval
 - g. **Online Small Hotel/Motel Valuation**, #ABAD0705-457 Distance Education 7 hours
*David Lennhoff
Recommend approval
 - h. **Online Using Your HP12C Financial Calculator**, #ABA D0705-458 Distance Education 7 hours
*Tim Kohr
Recommend approval
 - i. **Online Valuation of Detrimental Conditions in Real Estate**, #ABA D0705-459
Distance Education 7 hours
*Radall Bell
Recommend approval
 - j. **Online Internet Search Strategies for Real Estate Appraisers**, #ABA D0805-472
Distance Education 7 hours
*Jeff Fisher
Recommend approval
3. Submitted by Appraisal Institute/ Southern Chapter
- a. **Pima County Commercial Real Estate Market Forecast**, #ABA 0202-156 3 hours
*Nancy McClure, Jim Marian, Bob Kaplan, Gordon Wichner, David Blanchette, Jim Hunter, Rick Kleiner
Recommend approval
4. Submitted by The Columbia Institute
- a. **2008-2009 National USPAP Update**, #ABA 0605-432, 8 hours
*Bernard Boarnet, Bobby Crisp, George Harrison, Samuel Henderson, Robert Hetrick, Howard Johnson, Amelia Lovorn-Brown, Martin Molloy, Roy Morris III, Bryan Reynolds, Daniel Smith
Recommend approval

5. Submitted by McKissock Appraisal School
 - a. **The Dirty Dozen**, #ABA D0407-630 Distance Education, 3 hours
*Kevin Branson
Recommend approval

B. Not previously approved by the Board:

1. Submitted by Appraisal Institute
 - a. **Appraiser Review Seminar**- General, 7 hours
*Patrick Murphy
Recommend approval
 - b. **Forecasting Revenue**, 7 hours
Distance Education
*William Ted Anglyn
Recommend approval
 - c. **Residential Design: The Makings of a Good House**, 7 hours
*Dawn Molitor-Gennrich
Recommend approval
2. Submitted by The Columbia Institute
 - a. **Identifying Relevant Characteristics, No. 019**, 5 hours
*Bernard Boarnet, Bobby Crisp, George Harrison, Samuel Henderson, Robert Hetrick, Diana Jacop, Howard Johnson, Jeremy Johnson, Amelia Lovorn-Brown, Martin Molloy, Roy Morris III, Bryan Reynolds, Daniel Smith
Recommend approval
3. Submitted by McKissock Appraisal School
 - a. **Residential Report Writing**, 7 hours
Distance Education
*Ken Guilfoyle
Recommend approval
4. Submitted by Mesa Community College
 - a. **Appraisal Methods**, 14 hours
Distance Education
*John Beshk
Recommend approval
 - b. **A URAR Form Review**, 7 hours
Distance Education
*John Beshk
Recommend approval
5. Submitted by Van Education Center
 - a. **Uniform Residential Appraisal Report (URAR)**, 8 hours
Distance Education
*Burton Lee
Recommend approval